

RESUME EXAMPLE

Mighty Mickinock

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Objective

To obtain a full-time elementary teacher position

Education

BS, ELEMENTARY EDUCATION | MAY, 20XX | TURTLE MOUNTIAN COMMUNITY COLLEGE, BELCOURT, ND

- Passed Praxis I and Praxis II
- Obtained Reading Endorsement

Skills & Abilities

MANAGEMENT

- Able to multitask to effectively manage a classroom. I can work alone or as part of a team at a high level.

COMMUNICATION

- I have excellent interpersonal communication skills to effectively work with students, staff, and parents.

Experience

PARAPROFESSIONAL | TURTLE MOUNTAIN ELEMENTARY SCHOOL | AUG. 20XX-MAY.20XX

- Assist Teacher with classroom management
- Assist teacher with lessons and developing materials
- Supervise students outside classroom
- Provide administrative support for teaching

Technical Skills

Proficient in Microsoft word, excel, power point. Experience working with NASIS and other school related computer programs.