

## Curriculum Committee Meeting

May 25, 2017 – 11:30 a.m. – 1:00 p.m.

Development Office

Meeting Begins: 11:41 a.m.

Present: Kellie Hall, Angel Gladue, Alexis Marcellais, Sheila Trottier, Dr. Terri Martin-Parisien, Dr. Teresa Delorme, Wanda Laducer

Agenda:

### 1.) **Approval of March 30<sup>th</sup>, April 18<sup>th</sup> and May 8, 2017 minutes**

#### a. **March 30, 2017 Minutes**

- i. Terri made the motion to approve the March 30<sup>th</sup> minutes.
  - Alexis seconded the motion.
  - All in favor – Motion passed

#### b. **April 18, 2017 Minutes**

- i. Wanda made the motion to approve the following corrections to the April 18, 2017 minutes
  - to change the All in favor say I/All opposed same sign and replace with All in favor – Motion passed
  - Teresa seconded the motion.
  - All in favor – Motion passed

#### c. **May 8, 2017 Minutes**

- i. Teresa made the motion to approve the corrections to the May 8, 2017 minutes
  - Spelling error of SWBAT – page one
  - Sheila seconded the motion.
  - All in favor – Motion passed

### 2. **Checklist for new curriculum proposal - Dr. Terri Martin-Parisien**

### 3. **Checklist for new course proposal - Dr. Terri Martin-Parisien**

- Terri would like to propose the following new program checklist.
- Wanda asks that the CIP Code be added to the bottom of the checklist.
- Terri handed out a “draft” of what it would look like:

Committee changes are in ***bold and italic***

Curriculum Committee

New Program Checklist

***Name:***

1. Description of Program	
2. Program Outcomes	
3. Program Degree Requirements	
4. Admission Requirements	
5. Course Prefix and Course Number <b><i>(See Registrar)</i></b>	
6. Course Descriptions with Credit hours	
7. Curriculum Mapping	

***Signature Line for:***

***Department Chair / Dean / CTE Director***

***CIP Code***

New Course Checklist

***Name:***

1. Course Prefix and Course Number <b><i>(See Registrar)</i></b>	
2. Course Description	
3. Number of Credits	
4. Consultation with Department Chair	

***Signature Line for: Dean or Director***

- Kellie calls for a motion to approve New Program and New Course Checklist with committee changes.
  - Terri motions to approve New Program and New Course Checklist with committee changes.
  - Angel seconds the motion.
    - All in favor/Motion Passed

**4. Critical Components for Website (Curriculum) – Table**

- Kellie tabled the Critical Components for Website (Curriculum) discussion until the next Curriculum Committee Meeting.

**5. Credit Hour Definition Discussion – Sheila Trottier – Table**

- Kellie tabled the Credit Hour Definition discussion until the next Curriculum Committee Meeting.

**6. BA Native Language Degree – Dr. Terri Martin-Parisien**

- Terri would like feedback, after review and discussion of the information presented to the committee.
- Please see attachment:
  - Bachelor's Degree in the Anishinaabe Language
  - 4 Year Degree in the Anishinaabe Language- Curriculum Mapping

**7. Native Language Requirement – AAS and BS (TED)**

**Sheila Trottier and Dr. Teresa Delorme**

- Sheila recommends not to include the Native Language Requirement in the 2017-2018 catalog.
  - Many program changes need to be revamped, not feasible at this point and time is needed to look over number of lab hours. Program example – Electrical
  - Asks to wait 2 years before putting it in the catalog.
  - Kellie will talk to Dr. Davis and report back to the committee.
- Dr. Teresa recommends that the elective for language 125 is changed to the Native Language requirement.

- Kellie suggests that Dr. Teresa run it by the State Representatives
- Dr. Teresa will bring a plan to the next meeting.

## **8. Native American History Requirement – Dr. Terri Martin-Parisien**

- Dr. Terri gave the following handout to the committee:

### Turtle Mountain Community College History Courses

1. HIST 118 Metis History 1498-1885, 3 credits. No transfer
2. HIST 220 North Dakota History, 3 credits. GERTA
3. HIST 251 Chippewa History I, 3 credits. GERTA
4. HIST 252 Chippewa History II, 3 credits. GERTA
5. HIST 261 Indian History to 1850, 3 credits. GERTA
6. HIST 262 Indian History II, 3 credits. No transfer
7. HIST 296 History of the Turtle Mountain Band of Chippewa, 3 Credits. No transfer

- Sheila said History 220 should not be included.
  - Sheila said to look up the GERTA requirements.
- Terri asks that all EXCEPT #2 be required.
- Kellie calls for a motion to approve #1, #3, #4, #5, #6, #7 and to check on the GERTA requirements.
  - Sheila motions the approval of #1, #3, #4, #5, #6, #7 and to check on the GERTA requirements.
  - Angel seconds the motion.
    - All in favor/Motion Passed

## **9. Old Business**

- HLC Updates
- Kellie and Robyn submitted 5 certificates to HLC.
- 4 out of the 5 were approved.
- 3 Fitness certificates and the Heavy Equipment Operator certificate were approved.
- The 5 certificate is being reviewed by HLC
- Please see attachment:
  - Letter from the Higher Learning Commission addressed to Dr. Davis

## **10. Motion to adjourn meeting:**

- Kellie motioned to adjourn meeting at 12:45 p.m.
- Terri seconded the motion .
- All in favor/Motion Passed
- Meeting adjourned – 12:45 p.m.

## **Next Meeting Agenda Items:**

- HLC Updates
- BA Native Language Degree
- Handbook Review Process