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**Turtle Mountain Community College
Special Board of Directors Meeting
May 18, 2011
12:00 p.m.**

OFFICIAL MINUTES

Board of Directors Present: Dr. Leigh Jeanotte, Barbara Poitra Duane Poitra, Carla Peltier.

Board of Directors absent: Robert Lattergrass.

Board of Trustees Present: Brittany Belgarde, Theresa Rivard.

Board of Trustees absent: Dwight Trottier, James Lindgren, John Frederick, Zelma Peltier, Elmer Davis, Jr., David Brien, Caitlin Morin, Yvonne St. Claire.

TMCC Employees: Jackie De Los Santos, Tracy Azure, Dr. Jim Davis, Dave Ripley, Dennis Bercier, Chad Davis, Mark Hamley.

I. Call to order: Chairperson Poitra called the meeting to order at 12:06 p.m.

II. Roll call: Performed by Jackie De Los Santos.

III. Approval of Agenda: Chairperson Poitra asked for the motion to approve the agenda. Carla Peltier made the motion, seconded by Duane Poitra. All were in favor. Motion carried.

IV. New Business

a) Parking Lot Phase I and II Project by Dennis Bercier:

- Dr. Davis reported that they thought they would have come to an agreement prior to this meeting.
- Dennis' recommendation is to reject the bid for phase II of the parking lot project due to the contractor not being able to meet the College's budget for the project. Mayo's construction quote is \$25,000 over budget. Discussion held.
- Mayo expected to be the Prime on both jobs, which we were not capable of offering due to legal issues regarding this proposal.

Mark Hamley entered at 12:14 p.m.

- Dr. Davis also recommended that we reject the bid for phase II. A lengthy discussion was held

Brittany Belgarde entered at 12:22 p.m.

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- We would like to rebid the project and we can reopen the bids on June 14th at 1:00, provided recommendations are concurred with by the TMCC Board of Directors.
 - Dennis recommends accepting the Phase I contract from VLP and that TMCC contribute the \$6,700 for the remaining deficit spending, further, he recommends rejecting Phase II since Mayo is not willing to negotiate any amount and that TMCC re-advertise Phase II immediately, pending board approval of recommendations.

49 Carla Peltier exited at 12:34 p.m.

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- **Duane Poitra made the motion to table Phase I and Phase II of the parking lot project until the May 31st, 2011 regular meeting. Dr. Leigh Jeanotte seconded the motion. All were in favor. Motion carried.**
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55 **b) IT Department Remodeling Project and Anishinabe Kitchen Construction by Dave Ripley:**

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- We received some money through Title III which can be used for a number of projects.
 - We are requesting 2 remodeling projects, one for IT Department remodeling and Anishinabe kitchen remodeling. Dave is requesting approval for Dr. Davis to sign off on the contract with the architect for construction and to begin the process. Jiran Architects will be the contractors. **Duane Poitra made the motion to approve going into a contract with Jiran Architects and to begin the process of the projects. Dr. Leigh Jeanotte seconded the motion. Discussion held. All were in favor. Motion carried.**
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64 **c) Summer Hours by Dr. Jim Davis:**

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- We would like to have all staff work four, ten hour days per a week, which they would work Monday through Thursday. We would like to cut back on expenses on campus. This would begin on May 30th and end on August 15th. We have been in contact with other campuses which also close down on Fridays, and they have saved around 17% in electrical costs. Discussion held.
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71 **V. Next Meeting:**

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- Regular Board Meeting May 31, 2011 at 5:30 p.m. in the TMCC Board Room
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74 **VI. Adjournment: Chairperson Poitra asked for the motion to adjourn. Duane Poitra made the motion, seconded by Leigh Jeanotte. All were in favor. Motion carried. Meeting adjourned at 12:53 p.m.**

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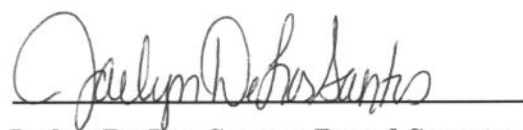
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87 **Barbara Poitra, Chairperson**



Jaclyn De Los Santos, Board Secretary