

**Turtle Mountain Community College
Special Board of Directors Meeting
January 7, 2010
5:00 p.m.**

OFFICIAL MINUTES

Board of Directors Present: Ron Peltier, Barbara Poitra, Leigh Jeanotte (conference call), Robert Lattergrass, Chad Davis.

TMCC Employees: Jackie Stein, Dr. Bill Gourneau, Dr. Jim Davis, Dennis Bercier

Chairman Ron Peltier called the meeting to order at 5:11 p.m.
Jackie Stein Performed Roll Call.

Chairman Peltier asked for the motion to approve the agenda. There was one change to remove item 2.3 Employment Extension. Chad Davis made the motion to approve the agenda with the change, seconded by Robert Lattergrass. All were in favor.

2.1 Presidents Report by Jim Davis

2.1.1 Grievance

Dr. Davis requested to go into executive session to discuss the grievance. Chairman Peltier asked for the motion to enter into executive session. Robert Lattergrass made this motion, seconded by Chad Davis. All were in favor. The Board of Directors entered into executive session at 5:12 p.m.

Chairman Peltier asked for the motion to exit out of executive session at 5:46 p.m. Robert Lattergrass made this motion, seconded by Barbara Poitra. All were in favor.

Barbara Poitra entered the meeting during executive session at 5:41 p.m.

Chairman Peltier asked for the motion to approve the grievance agreement with the recommended changes. Barbara Poitra made this motion, seconded by Chad Davis. All were in favor.

Dr. Bill Gourneau exited the meeting at 5:48 p.m.

2.1.2 Travel Requests

See Appendix A.

Requested travel as follows:

1. January 11-13, 2010 to Denver, CO for an AICF Meeting
2. January 19, 2010 to Bismarck, ND for a Board of Directors Meeting at UTTC
3. February 8-10, 2010 to Washington, DC for the 2010 AIHEC Meeting. The TMCC Board of Directors are welcome to attend this meeting also.

Chairman Peltier asked for the motion to approve Dr. Davis' travel. Dr. Leigh Jeanotte made this motion, seconded by Barbara Poitra. All were in favor.

2.2 Infrastructure Development Report by Dennis Bercier

2.2.1 Bus Bid Clarification

See Appendix B.

The previous motion from the December 5, 2009 minutes to be clarified on the Bus Bid. The motion should read as follows:

Dr. Davis has been working on the bid for the bus. USDA will provide \$90,240 for the bus. The total of the bus is \$164,970 plus 4% for the TERO fees. Dr. Davis requested a waiver of the fees from the Tribe, the request was denied. The money will be provided as follows: USDA match is \$90,240, Student Government match is \$45,000, and TMCC match is \$54,760. Additional heaters may need to be added to the bus and this will be an additional cost. Discussion held. *Two bids were received for the bus project. One of the bids provided 3 options. The Board of Directors are recommending acceptance of the bid in the amount of \$164,970 plus 3% TERO fees for a total of \$169,919.10, which is option 3 from Harlow's bus sales. This was the next to lowest bid and is being recommended instead of the lowest bid because of the reasons outlined in the memo from Pete Davis to Dr. Jim Davis dated 12/7/09, including but not limited to newer model, location of engine, better passenger ride.* Chairman Peltier asked for the motion to approve the purchase of the bus. Barbara Poitra made this motion, seconded by Dr. Leigh Jeanotte. All were in favor.

Chairman Peltier asked for the motion to reflect the clarification in the previous motion. Chad Davis made this motion, seconded by Robert Lattergrass. All were in favor.

2.2.2 RDA Parking Lot (Scope Changes)

See Appendix B.

When the project began, we initially intended on having a slab included with a driving lane. This will include an additional 43 parking spots and a total of 23,400 square feet of asphalt. They are requesting an additional \$4700 for the additions, which still keeps us under our budget for the project.

2.2.3 A&E Contract

It has been added in that Jiran Architects will excuse TMCC from paying any reimbursables. This excludes fees for soil testing. Discussion held. Chairman Peltier asked for the motion to approve the Contract with Jiran Architects for the TMCC Health Cluster Lab. Barbara Poitra made this motion, seconded by Robert Lattergrass. All were in favor.

3.0 Adjournment

Chairman Peltier asked for the motion to adjourn. Barbara Poitra made this motion, seconded by Chad Davis. Meeting adjourned at 6:14 p.m.

Ronald Peltier, Chairman

Jaclyn De Los Santos, Board Secretary