

OFFICIAL MEETING MINUTES

MINUTES:

Meeting:

Date/Time/Location:

Board of Directors Present:

Board of Directors Absent:

Board of Trustees Present:

Staff Present:

Guests:

Officiating Recorder:

TMCC REGULAR BOARD OF DIRECTORS MEETING

Board of Directors, Board of Trustees, Administration

3/3/2014 – 5:00 p.m. – TMCC Board Room

Duane Poitra, Dr. Leigh Jeanotte, Carla Peltier.

JoAnne DeCoteau, Glenn Longie.

Brock Charette, Charnelle Yazzie.

Dr. Jim Davis, Kellie Hall, Tracy Azure, Wanda Laducer, Holly Cahill.

None.

Jaclyn De Los Santos.

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:21 p.m.	
II. Opening Prayer	Performed by Brock Charette.	
III. Roll Call	Performed by Jaclyn De Los Santos.	
IV. Approval of Agenda		Chairman Poitra asked for a motion to approve the agenda. Dr. Leigh Jeanotte made this motion, seconded by Carla Peltier. Discussion held. Dr. Davis requested to add item VI. A. Carpet Project Bid and move the additional agenda items down. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.
V. Approval of Minutes		Chairman Poitra asked for a motion to approve the February 7, 2014 minutes as presented. Dr. Leigh Jeanotte made this motion, seconded by Carla Peltier. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.
VI. Old Business		
A. Carpet Project Bid	TMCC has received funding from the USDA for \$125,000, and TMCC has to provide a 5% match. Title III will pay the additional \$6000 for the TMCC for the match. The USDA	Dr. Davis has recommended to approve the Carpet Project Bid in the amount of \$138,512, which was the lowest bid. Dakota Electric

	<p>reviewed that applications and the documents were all in line.</p> <p>The Board has requested that Dr. Davis inform contractors in the pre-bid meeting that they need to keep the prices a little lower, to keep the projects within budget.</p>	<p>would be the contractor. Chairman Poitra asked for a motion to approve Dr. Davis' recommendation as presented. Carla Peltier made this motion, seconded by Dr. Leigh Jeanotte. Discussion held. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</p> <p>This item will be reviewed at the March 22, 2014 meeting.</p>
<p>B. OFS Salary Schedule</p>	<p>Please see Appendix A. Holly Cahill presented the OFS salary schedule. Lengthy discussion held in reference to the salary schedule. Holly was asked to review the document and make recommended changes.</p> <p>Wes Davis exited at 6:12 p.m. Holly Cahill exited at 6:33 p.m.</p>	
<p>C. Student Government Annual Expense Report vs Actuals</p>	<p>Please see Appendix B. Tracy Azure presented the Student Government actual expenditures. Discussion held. Chairman Poitra informed the Student Senate members that they should be responsible for monitoring their budget, and not overspend. The Student Government should have a set budget to work with in the \$90,000 range.</p>	
<p>VII. New Business</p> <p>1. Presidents Report presented by Dr. Jim Davis</p> <p>a. Report</p>	<p>Dr. Davis presented his monthly report. Please see Appendix C. Dr. Davis informed the Board that we are preparing for our NCA visit, and we should receive our draft agenda from the NCA team tomorrow. We will have meetings with staff/faculty prior to the visit to be sure the documents have been reviewed. Discussion held.</p>	
<p>2. Vice Presidents Report presented by Kellie Hall</p> <p>b. Report</p>	<p>Please see Appendix D. Kellie Hall presented her monthly report. We are currently at 542 students, which includes Dual Credit students.</p> <p>Kellie reported that while validating our data, we are finding more corrections than originally expected. Upon completion of the data validation, a written report will be provided.</p>	

	Directors are looking at their budget in "real time" utilizing the budget module. The directors are able to monitor every aspect of their expenditures and transfer funds if necessary.	
<p>3. Comptrollers Report by Tracy Azure</p> <p>c. PO's</p> <p>d. Report</p>	<p>Tracy Azure presented PR to Veriquest from the Professional Development grant PDEE in the amount of \$20,854 for a poster printer to develop posters. This would be utilized by the Teacher Ed Department.</p>	<p>Chairman Poitra asked for a motion to approve the PR to Veriquest in the amount of \$20,854, paid through the PDEE Grant. Dr. Leigh Jeanotte made this motion, seconded by Carla Peltier. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</p>
<p>4. Student Senate Report</p> <p>e. Monthly Report</p>	<p>The AIHEC conference was held in Washington DC and the Student Senate members that attended lobbied for funding with various organizations. Six students and one advisor went along with Dr. Davis. Discussion held.</p> <p>The Student Senate is interested in offering a campus wide Student of the Year, which would be similar to the American Indian College Fund (AICF) Student of the Year. We have had a number of inquiries in reference to offering such an award to all students. Discussion held.</p> <p>The Basketball teams competed in Polson, MT for AIHEC, and they did very well representing TMCC.</p>	
<p>VIII. Other Business</p>	None.	
<p>IX. Next Meeting</p>	Quarterly Board of Directors: March 24, 2014 at 5:00 p.m.; Sky Dancer Casino Meeting Room	
<p>X. Adjournment</p>	Meeting adjourned at 7:49 p.m.	<p>Chairman Poitra asked for a motion to adjourn. Carla Peltier made this motion, seconded by Dr. Leigh Jeanotte. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</p>



Duane Poitra, Board of Directors Chairman



Jaclyn De Los Santos, Board of Directors Recording Secretary