

OFFICIAL MEETING MINUTES

MINUTES: TMCC SPECIAL JOINT BOARD OF DIRECTORS AND TRUSTEES MEETING

Meeting: Board of Directors, Board of Trustees, Administration

Date/Time/Location: 3/20/2014 – 5:00 p.m. – TMCC Board Room

Board of Directors Present: Duane Poitra, Dr. Leigh Jeanotte, JoAnne DeCoteau, Glenn Longie.

Board of Directors Absent: Carla Peltier.

Board of Trustees Present: Brock Charette, Charnelle Yazzie, Zelma Peltier, David “Doc” Brien, Dwight Trotter, Yvonne St. Claire.

Board of Trustees Absent: John Frederick, Theresia Rivard, Elmer Davis Jr., James Lindgren.

Staff Present: Dr. Jim Davis, Tracy Azure, Wanda Laducer, Larretta Hall, Larry Henry.

Guests: None.

Officiating Recorder: Jaclyn De Los Santos.

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:15 p.m.	
II. Opening Prayer	Performed by Zelma Peltier.	
III. Roll Call	Performed by Jaclyn De Los Santos.	
IV. Approval of Agenda		Chairman Poitra asked for a motion to approve the agenda. Glenn Longie made this motion, seconded by JoAnne DeCoteau. Discussion held. Larry Henry requested to add V. 3. Letter of Intent to the Agenda, and Chairman Poitra requested to add V. 5. Board of Directors Annual Self Evaluation. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.
V. New Business 1. ANA Grant Proposal by Larretta Hall	Dr. Davis informed the Board that TMCC is applying for the ANA Grant for language preservation. This needs to be approved by the Board, along with the Tribal Council. TMCC applied last year, but was not successful. We had a few weaknesses in the application; however we addressed the weaknesses and would like to reapply for the grant. This is a	Chairman Poitra asked for a motion to approve the Resolution to submit the ANA Grant Proposal. Dr. Leigh Jeanotte made this motion, seconded by Glenn Longie. Jaclyn De Los Santos performed roll call.

	<p>three year grant, which includes: increasing the number of fluent speakers, and the other is to record fluent speakers to preserve the language. Discussion held. We are planning to create an advisory committee to assist. The funding is a total of \$900,000 over a three year time frame, and the College also has their percentage to contribute, which can be provided with in-kind contributions.</p> <p>Please see Appendix A. Larretta Hall is requesting the Board to endorse the resolution approving TMCC to apply for the grant.</p> <p>Yvonne St. Claire entered at 5:31 p.m.</p> <p>Dr. Davis informed the Board that while reviewing the FY15 Budget, the committee will determine what type of funding we would be able to put towards the program. Further discussion held.</p> <p>Larretta Hall exited at 5:38 p.m.</p>	<p>All were in favor. Motion carried.</p>
<p>2. NCA Information</p>	<p>Larry Henry presented the agenda which is set with NCA, and provided background information on the expectations of meetings with the accreditation team. Please see Appendix B.</p>	
<p>3. Letter of Intent by Larry Henry</p>	<p>Please see Appendix C. Larry Henry is asking for approval to send the "Letters of Intent" to faculty. Larry also reported that there are a number of staff and faculty members leaving or retiring this summer.</p>	<p>Chairman Poitra asked for a motion to release the letters of intent to faculty members for their contracts as presented. Glenn Longie made this motion, seconded by Dr. Leigh Jeanotte. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</p>
<p>4. Presidents Evaluation</p>	<p>An evaluation was created last year, and this year the Board shortened the evaluation for the President. The Presidents evaluation has been completed. Chairman Poitra provided a "Statement of Assurance" that the Board will continue with Dr. Davis' contract for one year, then as of July 1, 2014, the</p>	<p>Dr. Davis requested that Chairman Poitra have the authority to sign off on Dr. Davis' contract which would be signed retroactive to July 1, 2013. Glenn Longie made this</p>

contract would be renewed for an additional 2 years. A one year contract is approved with the same benefits. The next contract should be completed by June and signed prior to July 1, 2014

Dr. Davis requested to enter into executive session to review the evaluation with Board of Directors and the Board of Trustees.

Larry Henry and Tracy Azure exited at 6:26 p.m.
Zelma Peltier and David "Doc" Brien exited at 7:11 p.m.

motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.

Chairman Poitra asked for a motion to enter into executive session. Dr. Leigh Jeanotte made this motion, seconded by Glenn Longie. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried. The Board entered into executive session at 6:26 p.m.

Chairman Poitra asked for motion to enter into open session. Glenn Longie made this motion, seconded by Dr. Leigh Jeanotte. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried. The Board entered into open session at 7:10 p.m.

Chairman Poitra asked for a motion to approve the President's (Dr. James Davis) evaluation as presented. Dr. Leigh Jeanotte made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.

Dr. Leigh Jeanotte discussed that the Board of Directors should provide some feedback to the Board of Trustees in reference to their self-evaluation once completed. Evaluation results will be presented to the Board of Trustees at a later meeting.

The Board of Directors will present their evaluations to the Board of Trustees at a later date.

5. Board of Directors Annual Self Evaluation

	<p>Discussion held.</p> <p>Chairman Poitra provided Dr. Davis with a number of recommendations/goals:</p> <ul style="list-style-type: none"> • Organizing for Success: have a fair salary scale, annual salary increase, and position consolidation when vacancies occur, • Follow the Organizational Chart, • Construction projects: keep on top of the timelines, bid timing, bid descriptions, thorough planning, and selection of Architects, • Fiscal: Keep on top of the annual budget, investments, planning, and resources, • Monitor the house projects, • Work on student recruitment and retention. Monitor the decreasing enrollment, • Keep documentation of any directives from the TMCC President, • Set realistic goals for the Foundation, • Work with the Board of Directors Chair on the agenda development and the requests for adding additional items; inform the Board of any requests being made, • Monitor Arrowhead and the Cafeteria. <p>In reference to the Board of Directors Self-Evaluation, a timeline to receive the evaluations back has been set for two weeks. Return the evaluations to Dr. Leigh Jeanotte. The IT staff can assist with using survey monkey for next year.</p>
<p>VI. Other Business</p>	<p>Meeting March 24th at 5:00 p.m. with NCA Team</p> <p>Yvonne exited at 7:23 p.m.</p>
<p>VII. Next Meeting</p>	<p>Quarterly Board of Directors: March 31, 2014 at 5:00 p.m.; TMCC Board Room</p>
<p>VIII. Adjournment</p>	<p>Meeting adjourned at 7:49 p.m.</p> <p>Chairman Poitra asked for a motion to adjourn. Glenn Longie made this</p>

	motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.
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Duane Poitra

Duane Poitra, Board of Directors Chairman

Jaclyn De Los Santos

Jaclyn De Los Santos, Board of Directors Recording Secretary