

## OFFICIAL MEETING MINUTES

**MINUTES:**

**Meeting:**

**Date/Time/Location:**

**Board of Directors Present:**

**Board of Directors Absent:**

**Board of Trustees Present:**

**Staff Present:**

**Guests:**

**Officiating Recorder:**

TMCC SPECIAL BOARD OF DIRECTORS MEETING

Board of Directors, Board of Trustees, Administration

10/08/2013 – 7:15 a.m. – TMCC Board Room

Glenn Longie, Dr. Leigh Jeanotte (Conference Call), Duane Poitra, Carla Peltier, JoAnne DeCoteau.

None.

None.

Kellie Hall, Tracy Azure, Jim Davis, Rhonda Gustafson, Edwin Acosta.

None.

Jaclyn De Los Santos.

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 7:18 a.m.	
II. Roll Call	Performed by Jaclyn De Los Santos.	
III. Approval of Agenda		Chairman Poitra asked for a motion to approve the agenda with no changes. Glenn Longie made this motion, seconded by JoAnne DeCoteau. Discussion held. Kellie Hall requested to add: B. HR Report. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.
IV. New Business		
A. CDL Program PR	Kellie Hall invited Edwin Acosta and Rhonda Gustafson to present the information on the semi-truck and a trailer for the CDL Program. The total purchase for the truck and trailer is \$62,300. The reason for special meeting is due to the trucks selling so quickly. Please see Appendix A  Carla Peltier entered at 7:20 a.m.  The funding source would be through the TREND Project, which is	Chairman Poitra asked for a motion to approve the PR to Allstate Peterbilt to purchase a semi-truck and trailer and to provide authority to administration to make a purchase of a semi-truck and trailer, pending research on quality semi-trucks and trailers, while staying within budget. This is subject to

	<p>funded from the Department of Labor, and the truck and trailer were both originally budgeted for in our program. We had a previous PO to be submitted, but realized we may need a warranty, so we did further research. Discussion held. Within the grant we have funding set aside for normal maintenance. The \$2,500 fee for students to enroll in the CDL program will go into a separate account for maintenance on the semi and trailer. Discussion held in reference to what the CDL Program will offer the students.</p> <p>Discussion held in reference to the Peterbilt 2009 semi-truck. The College would probably save money if they would buy a 2003-2006 model semi and a new trailer. Kellie Hall has requested to approve the purchase of the semi and trailer, and Edwin Acosta and Rhonda Gustafson will perform further research and provide information back to the Board.</p>	<p><b>notifying the Board of Directors at the next meeting, and prior to the meeting with an email. Glenn Longie made this motion, seconded by JoAnne DeCoteau. Discussion held. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</b></p>
<p><b>B. HR Report</b></p>	<p>Kellie Hall would like to inform the Board on current hires and advertised positions:</p> <ul style="list-style-type: none"> <li>● We are in the process of hiring 20 work-study students.</li> <li>● The Curriculum Developer is still being advertised, which is within the EPSCoR grant.</li> <li>● We are waiting on response for the College Counselor position, which has been offered to an individual.</li> <li>● The Zhaabwii Tutor position has been filled by Marcus Hamley.</li> <li>● The Nursing Director position is still being advertised, but has been offered to the current Acting Director. Discussion held in reference to the current salary of the position. Kellie Hall requested to extend the short term contract for Aleta Delorme for an additional 30 days. We are struggling trying to find an individual to fill the position with the current salary offered. We are offering \$65,000 and may need to increase the salary. Discussion held. It was recommended by the Board that we may need to offer more for the position.</li> </ul>	<p><b>Chairman Poitra asked for a motion to extend the short term contract for the Acting Director of Nursing (Aleta Delorme) for an additional 30 days. Carla Peltier made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.</b></p>

V. Other Business	None.
VI. Next Meeting	Regular Board Meeting October 30 <sup>th</sup> , 2013 at 5:00 p.m.; TMCC Board Room.
VII. Adjournment	Meeting adjourned at 7:48 a.m.  Chairman Poitra asked for a motion to adjourn. Glenn Longie made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call. All were in favor. Motion carried.

*Duane Poitra*

Duane Poitra, Board of Directors Chairman

*Jaclyn De Los Santos*

Jaclyn De Los Santos, Board of Directors Recording Secretary