

1                                   **Turtle Mountain Community College**  
2                                   **NCA Resource & Planning Committee**  
3                                   **March 9, 2012**  
4                                   **9:08 a.m.**

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6                                   **OFFICIAL MINUTES**  
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8   **Committee Members Present:** Tracy Azure, Chad Davis, Jackie De Los Santos, Audrey LaVallie,  
9                                   Barbara Houle, Barbie Poitra, Karen Poitra, Kerri Martell, Kristie  
10                                   Dionne, Larretta Hall, Richard DeCoteau, ReNae BearKing, Ron  
11                                   Parisien, Wes Davis.

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13   **Committee Members Absent:** Duane Poitra, Dwight Trottier, Harold Counts, JoAnne Blue, Keith  
14                                   Azure, Mark Hamley, Theresa Rivard, Valerie LaRocque.

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16   **I. Business:**

- 17       • Tracy explained into detail the process for the Criterion 5 sections A-D. Each individual was  
18       assigned a particular section.
- 19       • Chad is attending the NCA meeting which will be in Chicago and will provide information back  
20       to the committee when he returns.
- 21       • Larretta has a concern about section 5D-1 due to the work load.
- 22       • A lot of changes have been made with the criteria and we will receive the final copy of the  
23       criteria by the next meeting.
- 24       • ReNae BearKing entered at 9:21 a.m.
- 25       • Chad Davis entered at 9:22 a.m.
- 26       • When working on the criteria, every sub-committee member needs to create a report and  
27       collect the necessary data.
- 28       • We need to determine if the information is adequate.
- 29       • Once the information is all collected, we will put all of the documents together
- 30       • We will know the entire self-study, not just our particular section.
- 31       • We need to get an online library set-up in Jenzabar to store the data
- 32       • We need to have a good start on the preliminary document to be sure that we are staying on  
33       schedule.
- 34       • Kerri Martell or Tracy Azure will scan in the old strategic plan for the committee members to  
35       review.
- 36       • April 19<sup>th</sup>, 2012 the documents are due to Jackie
- 37       • April 20<sup>th</sup>, 2012 we will have a committee meeting at 9 a.m. in the TMCC Board Room
- 38       • The previous self-study report is available online
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**II. Next Meeting:**

- NCA Committee Meeting: April 20<sup>th</sup>, 2012 at 9:00 a.m. in the TMCC Board Room

**III. Adjournment: Meeting adjourned at 9:45 a.m.**

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**Chad Davis, Committee Chair**

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**Tracy Azure, Committee Chair**

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**Jaclyn De Los Santos, Administrative Asst.**