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**Turtle Mountain Community College
NCA Resource & Planning Committee
February 8th, 2013
9:05 a.m.**

OFFICIAL MINUTES

Committee Members Present: Tracy Azure, Jackie De Los Santos, Audrey LaVallie, Barbara Houle, Barbie Azure, Brittany Belgarde, Dan Henry, JoAnne Blue, Joni Tillich, Katrina Delorme, Kerri Martell, Kristie Dionne, Mark Hamley, Richard DeCoteau, Ron Parisien, Sherri Monette, Valerie LaRocque.

Committee Members Absent: Chad Davis, Duane Poitra, Dwight Trottier, Karen Poitra, Keith Azure, Larretta Hall, Theresa Rivard, Wes Davis.

16 **I. Business:**

- 17 ▪ Tracy explained that the committee needs to do the primary writing for the report. We need
18 to determine which report we would like to go with. The committee decided they would
19 like to move forward with the report as it was presented on January 18th, 2013 and make any
20 and all necessary changes.
- 21 ▪ The committee reviewed the current document and made updated changes. Please see the
22 updated draft which is attached.
- 23 ▪ The draft final of the report needs to be submitted to Jackie, Tracy, and Chad by February
24 15th, 2013, which will provide a little time for the committee chairs to review the progress.
- 25 ▪ All revisions to the drafts must be submitted by February 26th, 2013.
- 26 ▪ The committee will have a meeting on March 1st, 2013 at 9:00 a.m. to review the completed
27 document.

28 **II. Next Meeting:**

- 29 ■ NCA Committee Meeting: March 1st, 2013 at 9:00 a.m. in the TMCC Board Room
- 30 ■ NCA Committee Meeting: March 8th, 2013 at 9:00 a.m. in the TMCC Board Room

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32 **III. Adjournment:** Meeting adjourned at 10:57 a.m.

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40 **Chad Davis, Committee Chair**

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40 **Tracy Azure, Committee Chair**

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42 **Jaclyn De Los Santos, Administrative Asst.**