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All Day Board Meeting
March 28, 2009
9:00 a.m.

Unofficial Minutes

Present: Lance Azure, John Trottier, Emil LaRocque, John Frederick, Ike Trottier, Jim Lindgren, Ron Peltier, Yvonne St. Claire, and Janice Azure

Absent: Barb Poitra

Others: Dr. Leonard Dauphinais, Wanda Laducer, Larretta Hall, Dr. Jim Davis, Wannetta Bennett, and Dr. Bill Gourneau

Meeting opened at 9:20 am

Reading of minutes – Motion made by Ron to approve the minutes with corrections, second John, all were in favor

Approval of agenda motion- Emil made a motion to approve the agenda, second John, all in favor

President's report:

2.1.1 P2P

Dr. Davis gave handouts to the Board (attached) Discussion was held on the lease. stated that we do not have a lease. Lance stated that we have a 25⁺ year lease. Leonard will search for the lease. Dr. Davis reported on his discussion with P2P on moving buildings and/or demolition of buildings.

The land issue needs to be resolved. Leonard presented on the cost to move the buildings. Cost to move or demolish is between 100k to 120k. P2P would like a decision on what the college wants to do. P2P has set a deadline of September. Leonard gave handout (attached) and explained the information including the timeline to meet a September deadline. The Board needs to make a decision on moving of the buildings. Discussion held on P2P's goal of economic development and how moving the south campus fits into this goal. Janice stated that this is the first that she is hearing of P2P's plans for the college property. She thinks that there is a need for better communications. John stated that it comes down to what the Council is planning to do. John stated that TMCC needs to meet with the Council. Discussion was held. Yvonne stated that the first step should be to meet with the Council.

Emil stated that the Board needs to make the initial decision. Further discussion was held. Janice stated that the Board needs to meet with the Council to share these concerns. Jim will work with Janice to set up a meeting with the Tribe. Janice will try to put the

Jim
Jim
Dr. Davis

45 Board on the Council's agenda next Friday April 3rd at 10 am. Janice will confirm the
46 time. The college will create a packet for the tribe prior to the meeting ^{on} the 3rd. All
47 three entities will be present. Meeting will be held at the sprung building.

48 **2.1.2 Meeting with Staff and Faculty**

49 Emil put this on the agenda. He thinks that the Board should meet with the staff and
50 faculty. Emil referenced Ron Carpenter's report and the issues which were raised in the
51 report. He stated that the Staff and Faculty have a lot of good ideas. Yvonne stated that
52 that this should not be a role of the Board. Lengthy discussion was held. Dr. Davis
53 informed the Board ~~what on~~ what administration has been doing to address the needs of
54 the college.

55 Barb Poitra arrived at 10:45 am and replaced Jim Lindgren as a voting member.

56 John stated that we should have some informal meetings such as a picnic or meal where
57 staff and faculty can meet with the Board. Lance stated that Dr. Davis should be the one
58 to set this up.

59 **2.1.3 Board Secretary**

60 There are two applicants, Jackie Stein and Sheena Vallie. Discussion on what process
61 should be used for hiring. Dr. Davis will interview and bring in recommendation. Lance
62 stated that the secretary needs to have packets a week in advance and this should be
63 included in the duties. Discussion was held on compensation. Yvonne recommended
64 \$3,600 per year regardless of the number of meetings. Discussion was held on pay per
65 meeting. Motion made by John to compensate at the rate of \$200 per meeting and \$100
66 per special meeting, second by Ron, all in favor.

67 **2.1.4 Grants**

68 Larretta gave handout of grants she has worked on. Larretta then gave an oral report on
69 the projects on which she is working. Emil asked about possible funding for
70 transportation. Janice stated that the Tribe is building a new transit center. John stated
71 that a report on funding efforts should come to the Board quarterly. Lengthy discussion
72 was held on grants. Larretta presented the Board with a handout on Pennies for TMCC
73 project she would like them to consider.

74 Wannetta presented bus information. (Attached) She informed the Board on two awards
75 (Bremer and nursing program) and grants submitted from other staff members.

76 12:07 Break

77 12:23 resume

78 **Comptroller report**

79 **2.2.1 PR's**

80 There were no purchase requisitions to present.

81 **2.2.2 Loan**

82 Dakota Bank's interest rate is 5.25%, Rolette bank's is 5.75 and Turtle Mountain bank's
83 was 6.45 and is now 5.45%. Discussion was held. Barb stated that she likes to consider
84 Indian owned businesses. Janice asked if this is a bid process. She asked if this is
85 negotiable. Discussion held. Yvonne discussed the deficits in the college budgets.
86 Yvonne asked for Leonard's recommendation. Leonard recommended we stay with
87 Dakota Bank. Motion was made by Ron to go with the comptroller's recommendation,
88 second by John, two opposed- Emil and Barb. Lance broke tie by voting for the motion.

89 **2.2.3 Camera security**

90 The college is upgrading with better cameras and additional cameras for areas not
91 covered. Emil asked about random drug testing and wants us to work with the school on
92 use of the drug dogs. Questions were raised on funds from ~~H~~Homeland~~S~~Security. Emil
93 asked about drug testing. Bill stated that he is working on it. There was lengthy
94 discussion on the need to get drug testing done regularly. Discussion held on possibly
95 working with the tribe on jointly using the tribe's testers.

96 Leonard reported that the college is also upgrading its server.

97 **HR report**

98 **2.3.1 Faculty contracts**

99 Letters were sent out on Friday pending board approval. Discussion held on evaluation
100 of faculty. Dr. Gourneau stated that this is done through peer evaluations. Motion was
101 made by Ron to send out Letters of intent, second by Emil, all in favor.

102 Pharmacy tech position had two applicants Jim Mitchell and Christie Rondeau. Jim
103 Mitchell is recommended. Discussion was held on the process and the position
104 descriptions. Board asked Jim for his recommendation. He stated that he recommends
105 Jim Mitchell. Lance stated that there is only two choices – go with recommendation or
106 send back to re-advertise. Discussion followed. Motion made by Ron to send back to
107 committee to question both candidates about their ability to work at the times required by
108 the class schedule, second by Emil, three were for, one abstained- John

109 Lengthy discussion held positions in the Department of Labor project. Motion made by
110 Ron to ~~hire~~ ^{concur w/ recommendation to hire} Marilyn Delorme under the current salary scale and to pay her \$4,000 for
111 additional duties of accreditation and curriculum, second by Emil, all in favor.

112 Motion made by Barb to put market salaries in all proposals and that the President has the
113 authority to determine hard to fill positions for grant proposals, second by John, all in
114 favor. Discussion held on need to address department heads. July meeting needs to
115 address organizational chart.

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117 Tracking specialist position had four applicants. Two applicants didn't qualify and after
118 further review the third didn't qualify. Doris Greenwood was recommended. Motion
119 made by Emil to ~~hire~~ ^{concur w/ recommendation to hire} Doris Greenwood, second by Ron, all in favor.

120 **Wanda's report – student services**

121 Wanda gave a handout report (attached) from the department and gave oral highlights of
122 each area

123 Financial aid—disbursement date is April 9th.

124 Scholarship—committee is meeting monthly. 253 students receive tribal scholarships.

125 College goal Sunday – was held February 22nd. The numbers down from last year, we
126 had 38 students. TMCC will look at giving away some refurbished computers next time.

127 Registrar—the final count was 690 for spring semester. Last day to drop was April 6th

128 Graduation--May 16, speaker is Thomas Dismukes, the Pow-wow will be May 2nd.

129 Admissions – has been maintaining records to make sure tribal enrollment forms are
130 complete. Recruitment at the local schools is being conducted.

131 SSS – has been working with the AIHEC conference.

132 Upward Bound—staff is working on handbook for the April meeting.

133 Retention—Jackie is working on attendance and holding retention meetings.

134 **Academic Dean report**

135 Larry is at AIHEC. He had a meeting with AICF staff on our project. He is looking at
136 the catalog to determine what programs need to be eliminated and what programs need to
137 be added. Faculty are working on Native American studies program and customized

138 workforce training. Dr. Davis provided information on the secondary science program.
139 Questions were asked about the Elementary ^{Ed} program and its graduates.

140 Dr. Davis informed the Board that the girls' team took second in AIHEC basketball
141 tournament.

142 **OTHER**

143 Next board meeting is scheduled for April 28th. 27th

144 Motion made by Ron to adjourn, second by Barb, all in favor.

145 Meeting adjourned at 3:05 pm.

146 Board went into executive session.

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151 **Lancelot Azure, Chairman**

Wannetta Bennett, Acting Board Secretary

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