

**TURTLE MOUNTAIN
BAND OF CHIPPEWA INDIANS
---SCHOLARSHIP PROGRAM---
POST OFFICE BOX 900
BELCOURT, NORTH DAKOTA 58316**

OFFICE TELEPHONE # (701) 477-8102

FAX # (701) 477-8053

**DOCUMENTS REQUIRED TO COMPLETE TRIBAL HIGHER EDUCATION SCHOLARSHIP
PROGRAM APPLICATION FILE -- PART A:**

1. **FORM THESP:** This Form is used for the initial application and can be requested from the Tribal Scholarship Office, Post Office Box 900, Belcourt, North Dakota 58316 and the Office Telephone number is listed above as well as the Office Fax Number. The Application **MUST** be completed and received in our Office **NO LATER THAN SEPTEMBER 1st** for the Academic Year.
2. **To complete your file, the following documents MUST be received in this Office with your Application.**
(NOTE: #2-a and #2-d is required for first time college-bound students):
 - 2-a. **CERTIFICATE OF DEGREE OF INDIAN BLOOD:** If you do not have your certificate, this document can be obtained by requesting in writing to the:

BIA-Turtle Mountain Agency, Branch of Enrollment
Post Office Box 60
Belcourt, North Dakota 58316 or call: (Telephone #(701) 477-6141)

(NOTE: This Certificate of Degree of Indian Blood is REQUIRED to submit for the FIRST TIME COLLEGE-BOUND STUDENTS.)
 - 2-b. **LETTER OF ACCEPTANCE/ADMISSION** from the college/university that the applicant is attending.
 - 2-c. **STUDENT AWARD LETTER:** An Award Notice from the Financial Student Aid Department at the College/University Attending. This document must list Expenses and Resources for the Academic year.
 - 2-d. **HIGH SCHOOL TRANSCRIPT or GED CERTIFICATE:** Information must indicate Completion of high school education. (NOTE: *The High School Transcript or GED Certificate IS REQUIRED for the FIRST TIME COLLEGE-BOUND STUDENTS.*)
 - 2-e. **CONTINUING COLLEGE STUDENTS:** College Transcripts **MUST BE SUBMITTED after each semester.**
3. **College students MUST RE-APPLY every year.**
4. **Students who become eligible for funding are funded based on the following priorities:**
 1. SENIORS, regardless of residency, and/or need to attend summer session in order to graduate;
 2. JUNIORS who need to attend summer session in order to become Seniors;
 3. STUDENTS who need to a summer term to acquire a two-year degree (AA, AS, AAS);
 4. SOPHOMORE; 5. FRESHMAN 6. GRADUATE

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**ACADEMIC GUIDELINES
(Undergraduate Students)**

*******TRANSCRIPTS ARE DUE AT THE END OF EACH TERM*******

In order to participate in the Tribal Scholarship Program, STUDENT'S MUST:

- 1. Be an enrolled member of the Turtle Mountain Band of Chippewa.**
- 2. Be a full-time student and enrolled in an academic program:**
 - a. A MINIMUM of 12 quarter or semester credit hours is required For participation in the Tribal Scholarship Program;**
 - b. A MINIMUM of 6 quarter or semester credit hours is required for the SUMMER Session.**
- 3. Maintain a MINIMUM of a 2.0 Grade Point Average (GPA) throughout the Academic year which is a "C" average.**
- 4. If a Student is on a 'Probation Status', he/she must provide immediately the Tribal Scholarship Program with an updated transcript at the end of each funded term in order to determine your eligibility for the following term. (FAILURE TO SUBMIT YOUR UPDATED TRANSCRIPT MAY FURTHER FUNDING.)**
- 5. The MAXIMUM number of terms to be funded to a student for an undergraduate Degree is 10 terms/15 quarters; and the MAXIMUM number of terms to be funded at a TWO-YEAR college institute is three (3) years OR six (6) semesters or nine quarters.**
- 6. ONCE a student earns 65 or more credit hours at a TWO-year institute, he/she will be required to transfer to a FOUR-year college institute for further Tribal Scholarship Program Funding.**
- 7. Students who are in a curriculum that must complete 130-160 credits to earn a Bachelor's Degree MAY be eligible up to 12 Semester Terms.**

PROBATION

A Student will be notified by letter if placed on "PROBATION STATUS". A Student IS PLACED on "PROBATION STATUS" when the student's GPA falls below a 2.0 in any funded quarter/semester. Also a student will be placed on "PROBATION" if he/she does NOT earn a MINIMUM of 12 semester Quarters for any funded term; except for a funded SUMMER Term which REQUIRES a MINIMUM of SIX Semester/Quarter Credit Hours. A Student will need to successfully COMPLETE 12 Credits with a 2.0 GPA to be taken off the "Probation Status".

SUSPENSION

Students will be notified by a 'Certified Letter' IF placed under 'SUSPENSION STATUS' due to the following:

1. Withdraws from all or a majority of classes during any one scholarship funded term;
2. Fails to meet the Minimum Academic Guidelines for TWO Consecutive terms;
3. Earns an extremely LOW GPA (below 1.0) in any one funded term;

NOTE: REINSTATEMENT to the Tribal Scholarship Program REQUIRES the 'Suspended' Student to SUCCESSFULLY complete 12 Semester/quarter credit hours with a 2.0 GPA or above for his/her Major Field of Study.

APPEALS

Extenuating and justifiable circumstances may exempt a student from immediate 'Suspension'. However, it is the Student's responsibility to notify the Scholarship Program Director IMMEDIATELY of the 'Circumstances' and submit Written Documentation of the 'Circumstances' to our Office.

STUDENT'S WISHING TO APPEAL DENIAL OF FUNDING (Suspension Status) MUST:

1. **Submit:**
 - A. **Written Documentation for Reasons of 'Appeal';**
 - B. **Letters of Support from college personnel;**
 - C. **Medical Doctor Statements;**
 - D. **Any documentation in cases of death of a family member which cause the Student a hardship status, etc.**
2. **The Scholarship Board Members, who serve as the 'Appeals Committee' will be convened to hear and review ALL documentations related to the Appeal. The Student may be present at this meeting. (Any expenses associated with the Student being present at meeting will be of the Student.)**
3. **The Scholarship Board Members will make a decision based on the documentation(s) that were submitted and any other information the student wishes to 'orally' provide.**
4. **Once the Board Members DETERMINES a decision, the Scholarship Director will NOTIFY the student in writing by Certified Mail within FIVE (5) working days of meeting. THE DECISION OF THE TRIBAL SCHOLARSHIP BOARD MEMBERS WILL BE FINAL.**