

OFFICIAL MEETING MINUTES

MINUTES:	TMCC QUARTERLY BOARD OF DIRECTORS MEETING
Meeting:	Board of Directors, Board of Trustees, Administration
Date/Time/Location:	12/11/15 – 5:00 p.m. – TMCC Board Room
Board of Directors Present:	Cynthia Allery, Carla Peltier, Duane Poitra, Dr. Lana DeCoteau, JoAnne DeCoteau.
Board of Directors Absent:	None.
Board of Trustees Present:	James Lindgren, Dwight Trottier, David Brien, Theresa Rivard, Yvonne St. Claire.
Staff Present:	Dr. Jim Davis, Wanda Laducer, Tracy Azure, Kellie Hall.
Guests:	Dr. Leigh Jeanotte, Richard Rivard
Officiating Recorder:	Jaclyn De Los Santos.

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 3:25 p.m.	
II. Opening Prayer	Performed by Dr. Jim Davis.	
III. Roll Call	Performed by Jaclyn De Los Santos.	
IV. Approval of Agenda		Chairman Poitra requested a motion to approve the agenda. Carla Peltier made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.
V. Approval of Minutes <ul style="list-style-type: none"> • 11/23/15 • 12/2/15 		Chairman Poitra requested a motion to approve the November 22, 2015 minutes and the December 2, 2015 minutes as presented. Carla Peltier made this motion, seconded by Cynthia Allery. Jaclyn De Los Santos performed roll call vote. Dr. Lana DeCoteau abstained. All others were in favor. Motion carried.
VI. Old Business		

A. Updated ICCA Budget

Dr. Davis informed the Board that prior to now, the ICCA Budget was approved. At that time, we were applying for an additional grant, which was the HEART Grant. Please see Appendix A. Tracy Azure explained the breakdown to the Board. They are requesting to spend the savings with the HEART grant on additional items. Discussion held. Chairman Poitra inquired about the savings from ICCA budget, why aren't they being spent on the Health Insurance expenses, rather than the additional items in Appendix A. Possibly use the money to pick up the outlay for the health insurance. Dr. Davis feels that all of the budgets that have been cut, has been cutting services to the students and recruitment. We would like to use this savings to put towards the requested items. Discussion held in reference to the health insurance expenses possibly increasing by next year through the next five years. Chairman Poitra does not feel that the \$277,538.68 should be spent at this time due to the \$500,000 transfer for the health fund.

Administration is asking to have approval of Appendix A. Chairman Poitra does not feel that based on prior conversation that it should be approved now. Dr. Davis feels that there are some items that are priorities. Dr. Davis fees that it is very important to move forward with the requested budget. Need to move forward with the \$30,000 set aside for the materials for the Gailfus Building Renovation. Discussion held. Some of the renovations have been put off, but need to be

Chairman Poitra requested a motion to approve administration's request. Dr. Lana DeCoteau made the motion to approve the Health insurance Premiums for \$38,251.68, Travel - Teacher Ed Diversity for \$15,000, and Student Teacher Supervisor Consultants for \$25,700 and table the remainder of the items on the ICCA Budget until the January 25th, 2016 meeting. Seconded by Carla Peltier. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.

Wes Davis was asked to present the Board with a list of materials for the Gailfus Building Renovation.

	<p>updated.</p> <p>Chairman Poitra feels that he would be okay with the Health Insurance, and student teacher supervisor consultants. Discussion held.</p>	
<p>B. <u>Position Description Update</u></p>	<p>Kellie Hall informed the Board that James Chalmers is our Native Language Instructor. The need for the position for the Director is critical, and due to the amount of changes needed for the Director.</p> <p>Chairman Poitra inquired about the status of getting the language recorded from Alex DeCoteau.</p>	<p>Kellie Hall is requesting approval of the Native Language Director Position, which will be paid from Title III.</p> <p>Chairman Poitra requested a motion to approve the Native Language Director Position Description. Carla Peltier made this motion, seconded by Dr. Lana DeCoteau. Discussion held. Jaclyn De Los Santos performed roll call vote. All were in favor motion carried.</p> <p>Quarterly provide the Board an update as to where we are with the language revitalization.</p>
VII. New Business		
1. Developmental Leave	No developmental leave requests to report	
<p>2. President's Report presented by Dr. Jim Davis</p> <p>a. <u>Monthly Report</u></p>	Dr. Davis' report was in the packet. Dr. Davis provided an update on the Facility Master Plan. We are still moving forward with the plan and should begin in March. Additional Discussion held.	
<p>3. Vice President's Report presented by Kellie Hall</p> <p>b. <u>Monthly Report</u></p>	<p>No updates on the report. Discussion held in reference to the entranceway of the college.</p> <p>Chairman Poitra inquired about the Allied Health Building. The bids close next Thursday.</p>	
<p>4. Comptrollers Report by Tracy Azure</p> <p>c. PO's</p>	Tracy Azure provided the balance of the reserves in her board report. Chairman Poitra inquired about the increase in savings. Tracy Azure informed the Board	

<p>d. Report</p>	<p>that due to more collection of tuition and fees assists.</p> <p>Annual expenditures \$15-\$17 million. Need to have a long range financial plan.</p> <p>Yvonne St. Claire inquired about the Institutional Work study program should be advertised on the radio to recruit students back.</p>	
<p>5. Student Senate e. Report</p>	<p>Not present at the meeting.</p>	
<p>VIII. Other Business</p>		
<p>IX. Goals and Observations</p>		
<p>X. Next Meeting</p>	<ul style="list-style-type: none"> • Special Board Meeting; December 12, 2015 at 8:30 a.m.; Shooting Star Hotel and Casino, Mahnomen Minnesota • Board Training; Following the Special Board Meeting adjournment 	
<p>XI. Adjournment</p>	<ul style="list-style-type: none"> • Meeting adjourned at 5:40 p.m. 	<p>Chairman Poitra asked for a motion to adjourn. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.</p>

Duane Poitra, Board of Directors Chairman

Jaclyn De Los Santos, Board of Directors Recording Secretary