

## OFFICIAL MEETING MINUTES

**MINUTES:** **TMCC SPECIAL BOARD OF DIRECTORS MEETING**  
**Meeting:** **Board of Directors, Board of Trustees, Administration**  
**Date/Time/Location:** **08/3/2015 – 9:00 a.m. – Prairie Knight Casino, Fort Yates, ND**  
**Board of Directors** Duane Poitra, Dr. Lana DeCoteau, JoAnne DeCoteau.  
**Present:**  
**Board of Directors Absent:** Carla Peltier  
**Board of Trustees Present:** Yvonne St. Claire, Dwight Trottier, James Lindgren,  
**Others Present:** Dr. Jim Davis, Wendy Van Dyne

**Guests:**  
**Officiating Recorder:** Wanda Laducer

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairperson Poitra called the meeting to order at 9:23 a.m.	
II. Opening Prayer	Performed by Yvonne St. Claire.	
III. Roll Call	Performed by Wanda Laducer.	
IV. Approval of Agenda		Chairperson Poitra asked for a motion to approve the agenda. Dr. Davis will be bringing Wendy Van Dyne here this afternoon to update the board on the facilities study. The only other item is “reviewing the personnel policy”. Dr. DeCoteau made this motion, seconded by JoAnne DeCoteau. Roll call performed. All were in favor. Motion carried.
V. Approval of Minutes		
VI. Old Business		
VII. New Business		
Personnel Policy	Review of the personnel policy. Discussion on the “Scope” section. It states that Dr. Davis has the final authority but this isn’t happening with the Adjunct faculty. Discussion on the in house preference points. The board feels that they need to be made aware when there is a change in funding	

source for positions as well. This included when programs funding sources are ending. Even if an employee is only changing funding sources within but retaining their same position, the board wants to be made aware. Discussion on the board's involvement with hiring. They would like to be made aware of hire's before they occur. Discussion on the board's travel budget. Discussion of the Affordable Care Act. Holly may need to attend some training on this. Discussion on offering health insurance, and other benefits to employees that are part time as well as temporary and adjunct faculty. This is all in line with the Affordable Care Act. They would like to attend some board training, if possible during the leadership summit in Bismarck in September. Recessed for lunch at 12:10 p.m. Reconvened at 1:15 p.m. Discussion on more of the personnel policy. Dr. Davis present at afternoon meeting. He gave an introduction to Wendy Van Dyne. She works for Bartlette and West. She has been involved in the development of the master facility plan for TMCC. Dr. Davis explained that will be providing a condensed version of the master plan to the board today. He stated that we can use this one for fund raising. Right now they are meeting with stakeholders. Wendy has made four site visits to TMCC since this project started. She stated that there were about 45 people who attended the meeting at the college. The first phase of the project will be completed at the end of August. She will meet with the facility committee in September. Wendy provided a slide show to the board. Wendy explained that there is a design team. She stated that there will be cost benefit analysis done. She explained the master planning process. They will strategize with "where we are now" and analyze "where do we want to go, synthesize "how do we get there" and then finalize the plan and "solve" it. She will be meeting with the students in the fall and would like to meet with the board sometime in October. She would like to take time now, to see what the board envisions. "How would the board like to preserve

the cultural legacy?" "How can the facility plan really address all of the facilities?" "What would the board like the college to look like ten years from now?" Dr. DeCoteau feels that we need to expand on programs such as offering an electrical lineman program. She feels that we should have all of the buildings on one campus. She also feels that there should be child care opportunities for students as well as additional housing. Duane stated that the flexibility in curriculum is needed to meet the needs of our local community. We are able to grow our own staff. About 80% of our staff are from our local community. We need to know what to do with the wind turbine for the future. We need to be kept abreast of the trends such as the energy credits. Some of the buildings are dilapidated from the day to day maintenance. His vision is to get out of the south campus buildings. In addition, come up with a concrete plan for a child care center that could be utilized by both college students and staff. Once we have a master plan, it needs to be transparent. Dwight stated that it has served its purpose. He has been a student, a faculty member and now a Board of Trustees member. He feels that of the need is there to get rid of the downtown (south) campus, then get rid of it. Yvonne feels that if we are ready to let it go, maybe the tribe would want the buildings. Dr. Davis responded that most of the buildings on the North side of the road belong to the college. The college only owns about an acre and a half. JoAnne stated that the Allied Health Building should be increased in size as there are getting to be more health related fields. All of the CTE programs should be close together too. Yvonne stated that we need to get the land into the college's name. Dr. Davis stated that they need to put the purchase of the land north of the college into the facility plan. The parking is still good, with no overcrowding. Yvonne would like to see the pillars in the front entrance repainted and kept up. Duane stated that the board will see what happens with the current apartment complex. He feels that a child care center has to

	be in the future. We need to look for a model type plan. The biggest area of concern is the land for the facility. Wendy thanked all for their feedback.	
<b>VIII. Other Business</b>		
<b>IX. Next Meeting</b>	Regular Board Meeting; August 24, 2015 at 5:00 p.m.; TMCC Board Room	
<b>X. Adjournment</b>	Meeting adjourned at 4:10 p.m.	<b>Chairperson Poitra asked for a motion to adjourn. Dr. DeCoteau made the motion, seconded by JoAnne DeCoteau. Wanda Laducer performed roll call. All were in favor. Motion carried.</b>



Duane Poitra, Board of Directors Chairperson



Wanda Laducer, Acting Board of Directors Recording Secretary