

OFFICIAL MEETING MINUTES

MINUTES:	TMCC REGULAR BOARD OF DIRECTORS MEETING
Meeting:	Board of Directors, Board of Trustees, Administration
Date/Time/Location:	11/24/2014 – 5:00 p.m. – TMCC Board Room
Board of Directors Present:	Duane Poitra, Glenn Longie, JoAnne DeCoteau, Carla Peltier, Dr. Lana DeCoteau.
Board of Directors Absent:	None.
Board of Trustees Present:	Zelma Peltier, Yvonne St. Claire, Cole Frederick, James Lindgren.
Staff Present:	Dr. Jim Davis, Kellie Hall, Wanda Laducer, Tracy Azure.
Guests:	None.
Officiating Recorder:	Jaclyn De Los Santos.

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:15 p.m.	
II. Opening Prayer	Performed by Zelma Peltier.	
III. Roll Call	Performed by Jaclyn De Los Santos.	
IV. Approval of <u>Agenda</u>		Chairman Poitra asked for a motion to approve the agenda. Glenn Longie made this motion, seconded by Dr. Lana DeCoteau. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.
V. Approval of Minutes <ul style="list-style-type: none"> • <u>10-27-14 Minutes</u> 		Chairman Poitra asked for a motion to approve the October 27th, 2014 minutes, with recommended changes. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.
VI. Old Business		

A. Arrowhead Consultant Report

Tracy Azure has informed the Board that they have sent the consultant the requested information in regards to Arrowhead. The consultant recommends selling the old, broken equipment and purchasing new equipment. Also, he would like to observe the daily operations processes, to be able to provided better quote information. He felt that the employees are only accounting for the inventory and not their labor costs when providing quotes. Chairman Poitra stated that the Board has been informed that the prices are a little high currently. Based on the profit and loss statement which is provided today, Arrowhead currently is not deficit spending. Purchasing equipment seems like it may be necessary to increase efficiency and speed. Discussion held. There will be an overall cost analysis performed.

Dr. Davis informed the Board that we had been in contact with GSA in reference to Arrowhead inquiring about the services that are offered through the print shop. We were provided a presentation, and we are considering following the GSA schedule. Based on the presentation, contracts which are \$150,000 or less will automatically go to Arrowhead. They will begin this by Wednesday, November 26th, 2014. Further discussion held. Chairman Poitra suggested contacting the SBA office to get insight on the organization.

This has been discussed for the past 2 years. We are almost at the breakeven point. Purchasing new equipment could be reasonable as long as the numbers are increasing. Moving forward we may have to invest in purchasing the new equipment.

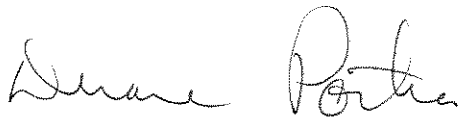
There will be an update provided at the January Board of Directors Meeting.

B. Arrowhead Business Plan	No update.	
C. Trane Heat Pump Final Report	When the draft report comments were sent in, there was some confusion. The main office is in Minneapolis, but the branch the documentation was sent to was in Grand Forks. When we sent our comments in, they have informed us that they are not completed with the report yet.	Chairman Poitra requested a motion to table the Trane Heat Pump Final report until the Quarterly Board of Directors Meeting. Dr. Lana DeCoteau made this motion, seconded by Glenn Longie. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.
D. P2P Budget/Commitment	The minutes show that we have a budget, but we need to have more of a breakdown of the budget showing which activities are being performed each year.	Chairman Poitra requested a motion to table the P2P Budget/Commitment. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.
VII. New Business		
1. <u>Arrowhead Profit/Loss Statement</u>	This item was discussed under VI.A.	This item will be presented in at the January 2015 meeting.
2. <u>Cafeteria Profit/Loss Statement</u>	The cafeteria is currently \$856 in the black based on the July 1st, 2014 to October 31st, 2014 profit/loss statement. Discussion held in reference to other Tribal Colleges subsidizing their cafeteria's. Utilizing a consultant may have helped get the cafeteria on the right track. There have been updates with the pricing, and menu items. We currently staff one full-time and one part-time position. Discussion held. We are taking the recommendations from the consultant and moving forward with them.	The Board requested that this item be placed on the January agenda. They would like administration to bring back recommendations on how to increase the profit. They may need more food preparation time in the morning, more home cooked meals (specials), etc.

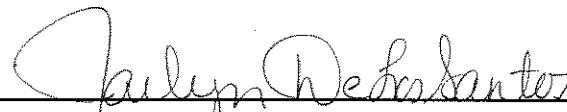
	<p>Chairman Poitra asked Student Senate how they feel the about the prices of food. The representative felt that there is not a large variety of food and the prices are expensive. Further discussion was held.</p>	
<p>3. Student Senate a. Report</p>	<p>Student Senate reported the following:</p> <ul style="list-style-type: none"> ● They donated \$500 to the fitness center, which provides all students, staff, and faculty free access to the facility. ● They had a Thanksgiving meal last week for all students, staff, and faculty.. ● We will be sponsoring a toy bingo, and a silent auction on DeCember 15th. They are also asking for toy donations for the bingo. 	
<p>4. Presidents Report presented by Dr. Jim Davis b. <u>Monthly Report</u></p>	<p>Please see Appendix A. Dr. Davis informed the Board that we are looking into additional options to generate FTE's. JT Shining One Side has been contacting individuals in the community to recruit community members for a training, which is called "Fatherhood is Sacred".</p> <p>Chairman Poitra inquired about Project CHOICE. There will be a meeting in Washington DC and Dr. Davis will meet with IHS in reference to Project CHOICE. Dr. Davis will be attending this meeting, along with Rainy Allery and Irene BearRunner.</p> <p>Dr. Davis informed the Board that we may possibly be applying for a grant related to energy. This grant is through the Department of Energy, and Trane may be able to assist with the application. Discussion held.</p>	

	<p>With the non beneficiary funding for our non Indian students The state is falling behind on the funding for our non Indian students. We are requesting an increase to \$6350 per FTE, which would generate a minimum of \$350,000 more per year for all of the ND TCU's. TMCC received \$135,000 for the current year. Discussion held.</p> <p>The Project Choice grant will end on September 30, 2015. There may possibly be additional funding, which we will receive further information at the meeting in Washington DC.</p>	
<p>5. Vice Presidents Report presented by Kellie Hall c. <u>Monthly Report</u></p>	<p>Kellie Hall informed the Board that she had just returned on Friday evening from the Assessment Academy meeting in Chicago. Our Student Learning and Assessment Committee attended the meetings. We had a number of workshops which we attended. We need to keep "learning about learning". The assessments need to be driven by the faculty. Discussion held.</p> <p>The Employee Opportunity Fund committee is sponsoring a gala for staff, faculty, and board members.</p> <p>Chairman Poitra inquired about the possibility of not utilizing Jenzabar. Jenzabar will be coming in to do an assessment, and the College will pay the travel expenses of the team. We may not have been asking the proper questions. Discussion held.</p>	<p>Chairman Poitra requested that a report be provided at the January 2016 meeting in reference to a 5 year cost analysis of Jenzabar. This would include travel, upgrades, training, module costs, etc.</p>
<p>6. Comptrollers Report by Tracy Azure d. PO's e. <u>Report</u></p>	<p>No Po's to be presented.</p> <p>Tracy Azure had no updated information on her board report.</p>	

VIII. Other Business	The Board of Directors may request Dr. Leigh Jeanotte to do consulting for the Board to have a finalized document in reference to the annual goals and evaluation. Dr. Davis requested Dr. Leigh Jeanotte to put a proposal together, and we will bring a contract with us for Dr. Jeanotte. Lengthy discussion held.	
XI. Next Meeting	<ul style="list-style-type: none"> • Special Board Meeting; December 5, 2014 at 4:00 p.m.; Canad Inns Grand Forks, ND • Quarterly Board Meeting; December 6, 2014 at 8:00 a.m.; Canad Inns Grand Forks, ND 	
XII. Adjournment	Meeting adjourned at 6:49 p.m.	Chairman Poitra asked for a motion to adjourn. Glenn Longie made this motion, seconded by Carla Peltier. Jaclyn De Los Santos performed roll call vote. All were in favor. Motion carried.



Duane Poitra, Board of Directors Chairman



Jaclyn De Los Santos, Board of Directors Recording Secretary